Request for assignment of AMCOM logon and password for the Joint Engineering Data Management Information and Control System (JEDMICS) per AR 380-19 (See accompanying Privacy Act Statement)

Part I - To Be Completed By Requesting Organization

1. Request is: ( ) New ( ) Change ( ) Cancel Logon
2. Requester is: ( ) DoD Civilian ( )DoD Contractor ( ) Military
3. Name of Requester printed)_____
4. For Name Change, (Enter Name as Changed) _____
5. Requester's Office Symbol _____
6. SSN _____ Building Number _____
7. Phone Number ( ) Local ( ) DSN _____
8. Email address _____

9. For DoD Contractor (All information must be provided)
Company Name/Address/Phone _____
_____
Contract Number _____ Exp. Date _____
Government Sponsor's Name/Phone/Office Symbol_____
_____
Attachments: Excerpt from Scope of Work (directly out of contract),
Clearance Letter (signed by Facility Security Manager) stating:
requester's name, Social Security number, clearance level, clearing
agency and date of clearance granted.

10. Access Request (Check applicable item(s))
( ) JEDMICS ( ) PC JEDMICS ( ) EDIS
( ) Limited Rights (access to this data requires a clearance and a
detailed justification signed by the supervisor)
( ) Other (Specify) _____

11. Justification for Requested Access _____
_____
_____

12. Signatures (All blanks must be completed)
Requester _____ Date _____

Terminal Area Security Officer (include TASO appointment memorandum)
TASOs Name/Title/OFC/Phone (printed) _____
_____
TASOs Signature _____ Date _____

Supervisors Name/Title/OFC/Phone (printed) _____
_____

Supervisors Signature _____

Part II - To Be Completed By Security Office

1. Security Clearance Verification: The requester is certified as:
( ) No Clearance ( ) Secret ( ) Interim (Expires: _____)
Performing Agency/Expiration _____
2. Login IDs / Passwords have been assigned to the requester named in Part I as:
( ) Login ID(s): _____
Comments: _____
Access Approved/Granted by: _____ Date _____

Part III - Requester's Acknowledgement Statement
(To be completed by the requester named in Part I)

1. I hereby acknowledge personal receipt of the Login ID and Passwords(s), for the JEDMICS System. I realize that I am personally responsible for any activities in the system accountable to my Login ID and Password. I will not allow my password to be used by another person, nor will I allow others to "piggy-back" on my session. I will abide by the provisions of AR 380-19 and, if my password is one providing access to classified defense information, of AR 380-5. In the event my password is lost, forgotten, or I suspect it has been compromised, I will report immediately to my Terminal Area Security Officer (TASO) or the Information Systems Security Officer (ISSO) for JEDMICS for resolution.
2. Printed Name _____
3. Signature   _____ Date _____

Data Required by the Privacy Act of 1974
Title of Form: Request for Assignment of Loginid(s) and Password(s)
Prescribing Directive: AR 380-19

1. **Authority:** Title 10, USC, Section 3012(g).
2. **Principle Purpose(s):** a. Social Security Number is required as a unique code for identifying interactive customers of Data Processing Activity (DPA) 329B, Data Processing Installation (DPI) T201. b. To provide readily accessible data for updating on-line and manual customer files.
3. **Mandatory or voluntary disclosure and effect on individual not providing information:** Social Security Number required for positive identification of request and enable retrieval of data from automated files concerning the individual's computer access privileges. Failure to furnish information may result in denial of service.